

**TOWN OF DAVIE  
TOWN COUNCIL AGENDA REPORT**

**TO:** Mayor and Councilmembers

**FROM/PHONE:** Giovanni Moss, Housing and Community Development Director

**PREPARED BY:** Giovanni Moss, Housing and Community Development Director

**SUBJECT:** Resolution Approving a Substantial Amendment to the Town's FY 2008/09 CDBG Action Plan

**AFFECTED DISTRICT:** Town-wide

**ITEM REQUEST:** **Schedule for Council Meeting**

**TITLE OF AGENDA ITEM:** A RESOLUTION OF THE TOWN OF DAVIE FLORIDA ADOPTING A SUBSTANTIAL AMENDMENT TO THE TOWN'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2008/09 ACTION PLAN TO RECEIVE THE TOWN'S AMERICAN REINVESTMENT RECOVERY ACT (ARRA) CDBG ALLOCATION OF \$171,629; AUTHORIZING MINOR, NON-SUBSTANTIVE CHANGES TO THE SUBSTANTIAL AMENDMENT DOCUMENTS WHICH MAY BE IDENTIFIED DURING THE REVIEW AND APPROVAL PROCESS WHICH DO NOT SIGNIFICANTLY AFFECT THE PURPOSE, SCOPE, BUDGET, OR INTENT OF THE PLAN; AUTHORIZING REFORMATTING OF THE SUBSTANTIAL AMENDMENT IF REQUESTED BY HUD; AUTHORIZING SUBMISSION OF THE SUBSTANTIAL AMENDMENT TO FY 2008/09 CDBG ACTION PLAN TO HUD; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE ALL NECESSARY CERTIFICATIONS AND GRANT RELATED DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

**REPORT IN BRIEF:** On July 16, 2008, the Town Council approved the FY 2008/2009 CDBG Action Plan which is required by HUD on an annual basis as a prerequisite to the Town's receiving its annual CDBG Grant.

The American Recovery and Reinvestment Act (ARRA) of 2009 appropriated \$1 Billion dollars in Community Development Block Grant (CDBG) funds to be allocated to eligible state and local governments. Funding through the ARRA is referred to as CDBG-R and is to be utilized to address priority community development needs aligned with the ARRA's goals of job creation and to provide economic benefit.

As a CDBG grantee, the Town is required to submit a substantial amendment to its existing FY 2008/09 CDBG Action Plan to the U.S. Department of Housing and Urban Development (HUD) by June 5, 2009 to receive its CDBG-R allocation of \$171,629 .

**PREVIOUS ACTIONS:** Resolution 2008-152, dated July 16, 2008, approving FY 2008/09 CDBG Action Plan

**CONCURRENCES:**

**FISCAL IMPACT:** Yes

Has request been budgeted? n/a

If yes, expected cost: \$

Account name and number:

If no, amount needed: \$

What account name and number will funds be appropriated from:

Additional Comments:

**RECOMMENDATION(S):** Motion to approve resolution

**Attachment(s):** Resolution, Substantial Amendment

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE TOWN OF DAVIE FLORIDA ADOPTING A SUBSTANTIAL AMENDMENT TO THE TOWN'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FY 2008/09 ACTION PLAN TO RECEIVE THE TOWN'S AMERICAN REINVESTMENT RECOVERY ACT (ARRA) CDBG ALLOCATION OF \$171,629; AUTHORIZING MINOR, NON-SUBSTANTIVE CHANGES TO THE SUBSTANTIAL AMENDMENT DOCUMENTS WHICH MAY BE IDENTIFIED DURING THE REVIEW AND APPROVAL PROCESS WHICH DO NOT SIGNIFICANTLY AFFECT THE PURPOSE, SCOPE, BUDGET, OR INTENT OF THE PLAN; AUTHORIZING REFORMATTING OF THE SUBSTANTIAL AMENDMENT IF REQUESTED BY HUD; AUTHORIZING SUBMISSION OF THE SUBSTANTIAL AMENDMENT TO FY 2008/09 CDBG ACTION PLAN TO HUD; AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE ALL NECESSARY CERTIFICATIONS AND GRANT RELATED DOCUMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, by Resolution No. 2008-152 approved on July 16, 2008 the Town Council of the Town of Davie approved the FY 2008/09 CDBG Action Plan; and

WHEREAS, the American Recovery and Reinvestment Act (ARRA) of 2009 appropriated One Billion Dollars in CDBG funds to be allocated to state and local governments; and

WHEREAS, the One Billion Dollars in CDBG funds to be allocated to state and local governments is referred to as CDBG-R; and

WHEREAS, the Town of Davie will receive a CDBG-R allocation of \$171,629; and

WHEREAS, the Town of Davie is required to submit a substantial amendment to its existing FY 2008/09 CDBG Action Plan by June 5, 2009 to receive the \$171,629 allocation; and

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF DAVIE, FLORIDA,

SECTION 1: The substantial amendment to the FY 2008/09 CDBG Action Plan is hereby approved and adopted.

SECTION2: The Town Administrator is hereby authorized to execute all certifications and grant related documents necessary for the submission of the substantial amendment to the FY 2008/09 CDBG Action Plan.

SECTION 3: This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009.

BY: \_\_\_\_\_  
MAYOR/COUNCILMEMBER

ATTEST:

\_\_\_\_\_  
TOWN CLERK

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2009

## **Town of Davie**

### **FY 2008/09 Annual Action Plan Amendment October 1, 2008 - September 30, 2009**

### **Community Development Block Grant – Recovery Substantial Amendment**

#### **American Recovery and Reinvestment Act- Community Development Block Grant**

The American Recovery and Reinvestment Act (ARRA) of 2009 appropriated \$1 billion dollars in Community Development Block Grant (CDBG) funds to eligible state and local governments. Funding through the ARRA has clear purposes, which are to stimulate the economy through measures to modernize the Nation's infrastructure, improve energy efficiency, and expand educational opportunities and the access to health care. CDBG funding allocated through the ARRA is referred to as CDBG-R is to be used to address priority needs aligned with the ARRA's goals of job creation and to provide an economic benefit. As a CDBG grantee, the Town is required to submit a substantial amendment to its existing 2008/09 Action Plan to the U.S. Department of Housing and Urban Development (HUD) by June 5, 2009 to receive its CDBG-R allocation. The Town's 2008/09 Action Plan and five year Consolidated Plan are available as reference documents that detail the Town's community development needs and funding priorities.

#### **CDBG-R Allocation**

The Town's CDBG-R allocation was based on the same formula used in the annual allocation of CDBG funds. Based on that formula the Town has been allocated \$171,629 in CDBG-R funds.

#### **Citizen Participation Process**

In order to expedite the process and to ensure that grant funds are awarded in a timely fashion, HUD has waived the Town's requirement to follow its citizen participation plan for its substantial amendment. As required by HUD, the Town opened its citizen comment period for 7 calendar days from May 15, 2009 to May 22, 2009. The Town posted this notification on its official website and the notice was also posted at Town Hall located at 6591 Orange Drive, Davie, Florida.

#### **Proposed Activities**

HUD urges grantees to give priority to projects that can award contracts based on bids within 120 calendar days from the date funds are made available. Based on that direction the Town of Davie proposes to utilize 73% of its CDBG-R funds to make upgrades and retrofit existing public facilities within the Towns' CDBG Target Areas to improve energy efficiency. The Town proposes to replace existing a/c units and lighting fixtures in the Neighborhood Service Center, Orange Park Community Center, and the EASE Foundation Building. The Town will also use 17% of the CDBG-R funds for a special economic project to create an economic planning document to promote economic growth and job creation in the Town's Eastern Target Area. The Town proposes to request the creation of an economic impact study from an outside source. The remaining 10% of the CDBG-R funds will be used for grant management and eligible costs related to administration of the grant funds.

## Project Areas Description

CDBG-R Target Area Improvement Program: Public facilities located within the following areas:

Western Target Area a/k/a Orange Park: The Western Target Area is located north of SW 14<sup>th</sup> Street between 130-136<sup>th</sup> Avenues, in Census Tract 703.05 BG 1, which encompasses the Orange Park Trailer Park, Flamingo Elementary School, and Western High School. (See Attached Map)

Census Tract/Block Group	703.05 BG 1
Total Population	3,341
Total Minority Population	669
Low-Moderate Income Population	68%
Unemployment Rate	4.92%
Average Household Income	\$40,669
Female Head of Households	31%

### Eligible Facility

Orange Park Community Center – 841 SW 133<sup>rd</sup> Avenue: The building is leased to Firewall Ministries a not-for-profit agency that provides free youth programs to at-risk youth within the Town's Western Target Area.

Eastern Target Area a/k/a Eastside-Potter Park: The Eastern Target Area is bounded to the north by SW 29<sup>th</sup> Street (near Nova Drive), on the south by Orange Drive, formerly bounded to the west by Davie Road, and to the East by the Florida Turnpike. The areas southern boundary was amended by the Town Council in 2007 to coincide with the Community Redevelopment Area, and to encompass the Town's new Neighborhood Service Center at 4700 SW 64 Avenue. (See Attached Map)

### Eligible Facilities:

EASE Foundation Building – 4302 SW 57<sup>th</sup> Terrace: The EASE Foundation is a non-for-profit that provide financial assistance, referrals to social service agencies and has a food pantry on site for Davie low/moderate income residents

Neighborhood Service Center (NSC) – 4700 SW 64<sup>th</sup> Avenue: The Town's NSC provides a myriad of housing and social services. The current renovation of this building will be complete in June and will have services from the following agencies:

- Broward County Human Services
- Crisis Housing Solutions
- Hope Outreach

Census Tract/Block Group	701.01 BG 1&2 - 706.00 BG 1&2
Total Population	7,437
Total Minority Population	2,844
Low/Moderate Income Population	77%
Unemployment Rate	7.10%
Average Household Income	\$31,707

### CDBG-R Special Economic Development Project

Eastern Target Area a/k/a Eastside-Potter Park: The Eastern Target Area is bounded to the north by SW 29<sup>th</sup> Street (near Nova Drive), on the south by Orange Drive, formerly bounded to the

west by Davie Road, and to the East by the Florida Turnpike. The areas southern boundary was amended by the Town Council in 2007 to coincide with the Community Redevelopment Area, and to encompass the Town's new Neighborhood Service Center at 4700 SW 64 Avenue. (See Attached Map)

Census Tract/Block Group	701.01 BG 1&2 - 706.00 BG 1&2
Total Population	7,437
Total Minority Population	2,844
Low/Moderate Income Population	77%
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Average Household Income	\$31,707

### **CDBG-R Funding – Job Creation and Economic Benefit**

The Town is required to provide a description of how the use of the CDBG-R will maximize job creation and economic benefit. The Town is confident that its proposed projects are aligned with the goals of the ARRA and will provide both immediate job creation and a long-term economic benefit to the Town of Davie.

#### CDBG-R Target Area Improvement Program

The public facilities that are eligible for energy efficiency improvements are located in the Town's CDBG Target Areas which contain the highest concentrations of persons whose incomes are 80 %< of the median income. These facilities provide recreation programs, at-risk youth programs, and social services to Target Area residents. The proposed improvements will reduce utility costs and provide a cost savings to the Town that will allow for the provision of additional services to low/moderate income residents and in many cases minimize loss of essential services due to budget cuts.

#### CDBG-R Special Economic Development Project

The Town of Davie is in the process of hiring an Economic Development Manager. The position will be funded through a partnership between the Town's Administrative Department and the Town's Community Redevelopment Agency (CRA). CDBG-R funds will be used to provide an economic development impact study to assist the Town in the development of economic development strategies, analyze infrastructure needs, and explore opportunities for economic growth within the Town's Eastern CDBG Target Area; which is also the Town's CRA area. This economic development impact study will assist the Town and Economic Development Manager in providing technical assistance to existing and new businesses and address the Town's urgent need for economic growth. These efforts will assist in the creation of new jobs and provide a long-term economic benefit to the Town of Davie.

### **Jobs Created**

The Town's proposed projects will create approximately 25 temporary jobs.

#### CDBG-R Target Area Improvement Program

Table 1: Jobs Created

Task	Projected Jobs Part-time
A/C TECHNICIAN	2
SURVEY	3
SITE PREP	3

ELECTRICIAN	3
A/C INSTALLER	7
Total	18

CDBG-R Special Economic Development Project  
Table 2 : Jobs Created

	Projected Jobs Part-time
PROJECT MGR	1
DATA ANALYST	3
SUPPORT STAFF	3
Total	7

### **Budgets**

#### CDBG-R Target Area Improvement Program :

Improvements to the public facilities are projected to cost \$124,466. Any additional funds necessary for the completion of the improvements will be covered by the Town's regular CDBG funds.

Table 1: Projected Cost

Site	Proposed Improvement	Cost
EASE Foundation Building	Replacement of A/C unit	\$21,000
Neighborhood Service Center	Replacement of A/C units	\$39,000
Orange Park Community Center	Replacement of A/C units	\$15,500
All Sites	Replacement of light fixtures	\$48,553
		\$124,053

#### CDBG-R Special Economic Development Project

The Town estimates that the proposed economic impact study will cost \$30,000.

### **Activity Budget Summary**

Table 2: CDBG-R Activity Budget

Fiscal Year	Activity	Previous Budget	Proposed Budget	Amended Amount
2008	CDBG-R Target Area Improvement Program	\$0	\$124,053	\$124,053
2008	CDBG-R Special Economic Dev. Project	\$0	\$30,000	\$30,000
2008	Planning and Administration	\$0	\$17,116	\$17,116
			TOTAL	\$171,169

### **CDBG Eligibility and National Objective**

#### CDBG-R Target Area Improvement Program

\$124,053

The activities under this program are eligible under Public Infrastructure/Public Improvements 570.201 (C). The activities meet the low/moderate area (LMA) benefit national objective under 570.208(a)(1).



CDBG-R Special Economic Development Project

\$ 30,000

The activities under this program are eligible under Special Economic Development Project 570.203. The activities meet the low/moderate area (LMA) benefit national objective under 570.208(a)(1).